



EXECUTIVE COMMITTEE MEETING
March 10, 2009

MINUTES

PRESENT: Rod Reikie, Joyce Ulsifer, Chris Watson, Larry Peterson, Linda Boyd, Debbie Russell, Dennis Ethier, Steven Johnson, Tracey Andersen, Rick Howard, Barry Tee, Linda Ethier, Allan Fisher, Temple Murray

At the regular meeting of the Sylvan Lake Sailing Club executive committee, held in the boardroom of Howard & Company, on Tuesday evening, March 10, 2009, the Commodore, Dennis Ethier, in the chair, called the meeting to order at 7:00 p.m. The secretary, Temple Murray, provided the minutes of the previous executive committee meeting held February 10, 2009.

MOTION to approve previous minutes as presented:

Moved by Rod Reikie; Second by Linda Ethier; All in Favour; Carried

The Treasurer, Linda Ethier, reported on the club's current financial situation.

MOTION to accept Treasurer's report as presented:

Moved by Linda Ethier; Second by Rick Howard; All in Favour; Carried

Executive committee reports were presented as follows:

- a. Commodore – nothing to report
- b. Vice Commodore – nothing to report
- c. Harbour Master – Rick Howard reported the following:
There are 30 slips – 1 slip for the committee boat = 29 slips to assign.
 - ❖ 24 slips will be assigned as follows:
 - 23 cat#1 boats maintained ≥ 30 points and will retain their slips
 - [3 cat#1 boats will be on hiatus (Time Bandit, G2, Deliverance)]
 - 4 cat#2 boats move to cat#1 with ≥ 30 points (Treachery, Vida Nova, Windrush, Talisman)
 - * 2 cat#1 boats have < 30 points moving them to cat#2 (Sweetheart, I'm Alone/Rum Runner)
 - * no other cat#2 boats qualify for cat#1 assignment
 - ❖ 5 slips will be *temporarily* assigned to cat#2 boats for the 2009 season in the following order:
 - Boat name unknown – Jeff Prior
 - Escalation – Chris Stanley
 - I dunno – Larry Peterson
 - I'm Alone – Glen Rideout
 - Rum Runner – Mark Gamble/Don Bardenhagen
 - ❖ The following boats will be placed on a waiting list pending additional/available slips:
 - Boat name unknown - Gord Emery
 - KL – Kevin Anderson
 - Sea Hare – David Boudreau

MOTION to approve the recommendations of the Harbour Master as detailed above:

Moved by Rick Howard; Second by Allan Fisher; 6 in Favour; 1 Opposed; Carried

- ✓ **ACTION ITEM:** **Rick Howard** will notify members of the slip allocation results, indicating to those on the waiting list that the status of additional slips will be communicated in June. Rick will also prepare a membership awareness presentation on the slip allocation process, which he will present at the spring meeting on May 2, 2009.

- d. Director-At-Large – nothing to report



- e. Past Commodore – nothing to report

One (1) item of old business was discussed:

1. Paul Ulibarri will be the principal race officer for the End of Summer Hummer Regatta 2009. The race committee will include Sue Foley, who also served on the committee for the 2008 Hummer regatta, as well as the club's regular on-the-water race committee.

Twelve (12) action items from the previous minutes were reported on:

1. Penny Elliott will cater lunch for ARO/CJ training on March 21, 2009 at Red Deer College. Penny requested a participant head count one week prior.
2. The club will cover the cost of our on-the-water race committee's attendance at ARO/CJ training on March 21, 2009.
3. Allan Fisher placed a notice of the ARO/CJ training in the last newsletter.
4. Barry Tee responded to a member's inquiry regarding the usage of slips in the marina for racing boats only and the intent of the mooring ball system.
5. Rick Howard requested an extended time period for a review of the slip allocation guidelines and process. The executive agreed.
- ✓ **ACTION ITEM: Rick Howard**, as Harbour Master, will enlist two (2) members of the previous team responsible for drafting the slip allocation guidelines and process, this team of three (3) will undertake a review of the current document for potential revisions of ambiguous clauses in an effort to provide clarification. Recommended revisions/additions will be presented to the executive committee for approval at the August meeting. If approved, the revised slip allocation guidelines and processes will be presented to the membership at the annual general meeting in October.
6. Chris Watson reported that he spoke with Matt Toonders at Sylvan Lake Registries regarding the registration of the committee boat and trailer. Matt requested that an executive member with signing authority go to the registry office and make a statutory declaration of ownership on behalf of the club, at which time the boat and trailer can be registered and a plate issued.
- ✓ **ACTION ITEM: Linda Ethier and Tracey Andersen** will coordinate the registration of the committee boat and trailer.
7. Unpaid membership invoices – not completed
- ✓ **ACTION ITEM: Allan Fisher** will send out membership invoices for all unpaid memberships.
8. Draft newsletter notice to membership re promotional funds – not completed
- ✓ **ACTION ITEM: Jeff Prior** will draft a note to be placed in the next newsletter asking the membership for ideas regarding spending of promotional funds.
9. Protocol of Mooring Balls – group discussion regarding future use of mooring balls ensued.
MOTION to abandon club involvement in mooring balls:
Moved by Rick Howard; Second by Chris Watson; All in Favour; Carried
10. Committee Terms of Reference
- ✓ **ACTION ITEM: Committee Chairs** to draft terms of reference using template provided and submit to Secretary.
11. Tracey Andersen reported that she located the SLSC Corporate Minute Book. Tracey offered to retain the book and suggested her place of business as the registered office. The executive agreed.
- ✓ **ACTION ITEM: Tracey Andersen** will file a change of address with Alberta Corporate Registries, listing Warren Sinclair LLP, #600 4911 51 Street, Red Deer, Alberta as the registered office of the Sylvan Lake Sailing Club, the address for service of mail will remain Box 9008, Sylvan Lake. **Tracey** will facilitate the activities involved in maintaining the corporate minute book, including re-filing the 2008 annual return and amended by-laws.



12. Allan Fisher and his team met on Wednesday, March 4th to determine future requirements for the club website, they will continue their efforts with the assistance of Dean Watkiss, Grizzly Web Design (Dean is also a Marina Bay Homeowner) who has been commissioned to assist with the redevelopment of the website.

Sub-Committee reports were presented as follows:

- a. Sailing Operations Committee - Chris Watson, Fleet Captain, reported on the regular activities of the Sailing Operations committee and it's sub-task groups.
- b. Membership & Communications – nothing to report
- c. Promotions – no report
- d. Social – nothing to report
- e. Future of the Club – Steven Johnson requested a name change for the committee to “Marina Research”, the executive agreed. Steven read a draft letter to the Sylvan Lake Marina Expansion Committee, requesting a committee seat for a representative of the club. The executive supported the idea. Dennis Ethier, Commodore, and Steven Johnson signed the letter on behalf of the club.
MOTION to support a letter to the Sylvan Lake Marina Expansion Committee requesting a seat on the committee for a representative of the Sylvan Lake Sailing Club.
Moved by Rod Reikie; Second by Rick Howard; All in Favour; Carried
- f. Junior Learn to Sail – no report
- g. Solstice Regatta – nothing to report
- h. Hummer Regatta – nothing to report

The meeting was adjourned at 8:35 p.m. The next meeting of the executive committee will take place Tuesday, April 14, 2009 at 7:00 p.m. in the boardroom of Howard & Company, 2nd Floor, 5114 58 Street, Red Deer.

Minutes recorded and submitted by Temple Murray, Secretary, to be approved at the next meeting of the executive committee.