



ANNUAL GENERAL MEETING
OCTOBER 15, 2011

MINUTES

PRESENT: Bill Young, Norma Turner, Laura Larsen, Dave MacCabe, David Bateman, Brent Chalmers, Rod Reikie, Brian Anderson, Rick Howard, Chris Watson, Marg Phelan

At the annual general meeting of the Sylvan Lake Sailing Club, held in the Sylvan Lake Legion — 4916 50th Avenue, Sylvan Lake, AB, on Saturday afternoon, October 15, 2011, the Commodore, Bill Young, in the chair, called the meeting to order at 4:19 p.m.

The acting Secretary, Laura Larsen, presented the minutes of the 2010 AGM held October 16, 2010 and the spring general meeting held May 7, 2011.

MOTION to approve the minutes of the Spring General Meeting as presented:
Moved by Allan Fisher; Second by Brian Anderson; All in Favour; Carried

The Treasurer, Lane Romano, resigned and as such Vice Commodore Norma Turner reported in his stead on the club's finances for the 2010-2011 fiscal year.

MOTION to approve accept Treasurer's report as presented:
Moved by Tom Chapman; Second by Brian Anderson; All in Favour; Carried

Executive committee reports were presented as follows:

- a. Commodore – Bill Young reported as follows: it's been a good year, SLSC has a five year lease which has given the club stability and was something members were concerned about last year. Looking at 50/year increase given the current market but still below what the other marina charges. Other thing last year was the wish for a jr. program which has happened very successfully this year. Asked for sailing course and ran a GPS course over the winter time. Another thought for a course over this winter which would be about weather, more information to come. If 8-10 can sign up it will be good. Likely happening in February or March. Jack Dale, out of the Calgary, might run it. Members expressed interest. It would probably be two evenings or a Saturday afternoon. Wednesday night racing was one of the best years the club has had so far. Double races turned out to be the norm which did create challenges for scoring but did create a great bunch of sailing. Concerned about budget and balancing the books. Things still feel a little tight financially. Now there is a budget. Assets, the boats are working and there is a plan to keep them working and do up-keep (see Dave MacCabe's report). A Sunday event this year worked well. Would like to do it again next year and coincide it with Jazz at the Lake. Other highlight of the year was the teamwork because when the chips were down the club really pulled together. A couple challenges with executive turnover. Temple was able to carry on until a replacement could be found. Lane had real challenges personally/professionally but was still able to maintain his treasurer's spot until a replacement could be found. Dave Bateman had to go to London so Rick took over for him. In the future everyone should have VHF radio for safety and racing. People are encouraged to carry \$2 million in liability but \$1 million is the current standard. If renewing an insurance policy consider upping coverage to \$2 million in case Marina Bay requests that club members carry more insurance. Moving to e-payment system with paypal to cut down on time and difficulties sorting out cheques and paperwork. Safety equipment is a growing concern and the club will be encouraging awareness of safety requirements. Wednesday evenings, we missed the socials, so do we want to revisit that? Incoming exec can discuss it. Thanks: Gail Surkan for keeping the membership up to date; Rita, Marg, and Tracy for keeping the merchandise; Nick Partridge and Rick Bradley for keeping track of



race equipment; 8 Ball for doing the socials; Yvonne Bradshaw for taking on the treasurer's job; Brent Chalmers for taking on the Fleet Captain's role; Rick Howard for taking over the Harbour Master position, bringing the zodiac back and helping out in general; Laura Larsen for taking over the Secretary position; Dave MacCabe for working miracles on motors and boats; Chris Watson for best Wednesday series SLSC has had and well done EOSH; Allan Fisher for stepping in to communications and webmaster; Norma Turner for accepting Vice Commodore position

- b. Vice Commodore – Norma Turner reported as follows: will not make a formal report but will speak on other issues.
- c. Treasurer's Report — Norma Turner reported for Lane Romano as follows: Yvonne Bradshaw has taken over for Lane and is doing a good job getting settle into the position. Statements are attached. The numbers are unaudited and there are few issues which will be corrected in the finalized version. EOSH, Jr. Sailing, and Merchandise had to be self-sustaining and they were. Operating expenses for the club came from membership fee. The biggest expense was maintenance on the committee boats, then moorage, and insurance.
- What does the insurance fee cover? A lot of it is for the committee boats, directors' insurance, public liability, largest portion is the boat insurance. \$1230/year.
\$8100 membership fees
Total operating costs \$6325
- Have been able to put away \$1300 more than last year. Some will be reserved for the Jr. Sailing Program. The money from the program is being set aside to buy boats for the program. The slip fees are negotiated for an increasing cost of \$50/year for five years by a contract with the Marina Bay Home Owners Association.
- At the beginning of the year it was determined that finances needed to be taken in hand. A budget was made and stuck to.
- Can more membership fees be collected from the crews? Yes, because there is definitely a short fall. See below for more info.
- d. Director of Asset Management – Dave MacCabe reported as follows: realistically in good shape. Lost some anchors and a couple radios that are being troublesome but they may be fixable. The boats are a huge expense and amount of work for everyone. The Whaler is working again after its outboard fell into the lake and was recovered. Rick Howard has been working hard to finish the zodiac. The outboard that originally came on the Whaler was condemned but Dave thinks the decision was premature. He will be looking into a manual for the motor to see if it's possible to save it. The large committee boat needs mostly time put into and not a lot of parts. It will be an on-going battle of small things. Pressing issues will be fixed before next year's season. The boat is currently winterized without cost to the club. Hopefully the committee boat will not need a new engine. There was an over-heating issue which was likely a problem with a headgasket but it seems to be fixed. A pump in the leg failed but Dave thinks that he will be able to fix it without needing to take it to a marine shop.
- e. Junior Program Director – Brian Anderson reported as follows: put together a 3 year plan with the goal to be self-sustaining for Jr. Sailing within the club. Program was very successful. Taught 19 kids. Operated for two weeks at Camp Woods. ASA brought Optis in for the program. Huge thanks to Camp Woods and ASA. ASA instructors worked really well. Encourage the SLSC to keep up a good relationship with the ASA because it will make the program much easier and allow it to keep running. The program made a bit of a profit. This year found a location and got the program going. Getting the word. Next year, add to the fleet and start identifying kids who might be interested in being ASA instructors. Expand the number of weeks and spread the word. Build up a fleet of Lasers and Optis for the SLSC. In 2013 there should be a full program which will be self-sustaining. There's a bunch of interest from various groups in getting involved with it in the coming years. Boy Scouts have a major jamboree in 2013 and are interested in having sailing in it. Currently, a plan to buy four Optis from ASA which were used for the 2011 travelling sailing program. It's a very good way to almost



new boats. Hugh thanks to Allan Fisher, Rick Howard, Steven Johnson, and Bernie Papp. How many would be a complete fleet? 8 Optis and 8-10 Lasers with a couple instructors would be a really good fleet.

Offer different skill levels? Ideally yes but CYA is changing levels so may wait to see what happens with that.

Are mechanisms in place to segregate Jr. Sailing profits? Yes.

ACTION: keep spreading the word about the JR. Sailing program which will be running next year. Age is 9-14 officially but if comfortable in the water, it's good to go.

- f. Harbour Master – Rick Howard reported for David Bateman as follows: Last spring Marina Bay changed the locks. At the Spring meeting the old keys were handed out. These need to be returned. There are 30 of them and Marina Bay will charge \$50/key that's not returned. There are no records of who got old keys. Marina Bay charges \$200 for the keys so a deposit of \$200 is required to safeguard the club's finances. When key is returned for the final time the 200 will be returned.

Slip allocation process

There are some things that put the club a serious risk so changes should be made in the slip allocation rules (see document).

- 6a. Change January 7 to January 15 for Harbour Master review
- 6b. Add to the clause that post-dated cheques are not accepted, and fee of \$50 will be applied to applications received after Dec. 1. \$50 added to application for each month after Dec 1. A penalty will promote early applications. Having post-dated cheques puts the club at financial risk. Ideally cheques will be dated Dec 1.
- 6d. Change from January 15 to January 30
- 8c. Change last day to apply for hiatus to February 15
- 8f. Remove clause, issue is covered by the hiatus club
- 8f. replace with: refunds for slips and race fees will be provided if the Harbour Master has been provided with written notice on or before February 15. Category two have first right of refusal on any slips which may be up for offer.
- 9b. Add: Reassignment of owner designated must be submitted to the Harbour Master in writing by February 15.

BIRT: all amendments to the slip allocation process be approved.

Moved by Brent Chalmers; Seconded by Don Ulsifer; All in favour; Carried.

Overnighting aboard your boat is not allowed by the lease with Marina Bay. If you overnight on your boat, you and your boat will be removed from Marina Bay.

Slip fee: \$1522.50 gst included

Last year fee was \$7 short so this year slip fee will be correct this

Membership: \$100

Increases, if any, will be noted on application.

Participation points of the owner designate need to be provided. Proof of insurance must be provided. If policy expires, include current one in application and then send the new one when it is activated.

- g. Fleet Captain – Brent Chalmers reported as follows: steep learning curve and now that he's had experience, he's willing to stand for it next year.
- h. Past Commodore – Rod Reikie had nothing to report.

Sub-Committee reports were presented as follows:

- a. Communications – Allan Fisher reported as follows: everyone is getting Knotty News, everything is going well.
- b. Donor Relations – Allan Fisher reported as follows: only significant donor was Appleton Estates Rum for EOSH. Will be stepping down from the position if somebody else can be found.
- c. EOSH Regatta – Chris Watson reported as follows: see attached. Keeping it at Marina Bay improved post-race socializing. Increased exposure for sponsor. Emphasis on club merchandise to keep the



stock turning over instead of having Regatta specific merchandise. Eliminated additional set-ups and clean-ups. Participation was a bit down. 25 compared to 30. Out of town: 4 boats instead of 5 like in previous year. EOSH turned a profit. Full break down on financial statements.

Thanks: Al, Bob, Jeff, Linda, Dave for helping on boats. Frank for playing bagpipes.

The last year of Chris Watson's term. Succession will only work if people step up.

- d. Sailing Operation - Brent Chalmers, Fleet Captain, reported as follows: need to acknowledge the contributions of the race committee, and that people who volunteer on committee boat are interested in being crew on a sailboat, please think of that when looking for crew.
Do PHRF numbers need to be reviewed since there are some obvious gaps? There have been no questions about PHRF but it's something that could be looked at.
- e. Merchandise – Marg Phelen reported as follows: there is still merchandise, if anything is wanted email Tracy Anderson. Inventory sheets are available. Next year there might be some new items.
- f. Membership – Gail Surkan was not present to report.
- g. Social – John Lee reported as follows: EOSH had a good social which Social Committee wasn't involved with and there are certain factors about that experience that need to be brought back into the club for the rest of year. At the beginning of the year, told no use of the yacht club, no free pizza, no expenses, no alcohol serving. Only solution was going to Pier 7 which didn't work because attendance was very poor. People were uninterested in traveling to it. Recommend that it should not be repeated. Two weekend socials were planned. One happened and 15 people showed up. There is a problem with a lack of interest in the socials. Profited \$36.
Recommendation: look at getting back into the yacht club, providing alcohol which does provide revenue, needs to be a plan where it will be pay for itself.
Suggestion: have a sponsor for each social event like in past years

One(1) item of old business was discussed:

- 1) Dave MacCabe presented options for what to do with the committee boat.
Bill Young pointed out that the question: do we keep the committee boat or not? was discussed at last exec meeting. Answer was, yes, to run races and for safety reasons, so the committee boat should be kept in some form.
The committee boat will have a major failure which will result in a cost that could easily be \$10,000 or more to fix.
 1. Possibility of converting the boat to an outboard
- design of the boat precludes any visibility when running it from the back. It needs to be hooked into the steering.
 2. Put money way for the cost of repair or getting a new boat
- using a de-masted sailboat wouldn't look professional and would likely not be able to do the tasks required of the committee boat in terms of safety. It can't rescue.

Suggestion: put together a spec sheet of what's really needed so that a budget and plan can be put together
If membership thinks of anything or sees a boat with potential they should email Dave MacCabe.

Presentation of Awards by the Fleet Captain and Commodore

See results on website.

Trophies will be engraved and should be available by Christmas time. Bring them back at the Spring General Meeting.



Election of the 2011/2012 Executive Officers

Election of 2012 Executive Officers:

Past Commodore	Bill Young
Commodore	Norma Turner
<i>Nominated by Rod Reikie, Second by Marg Phelen, all in favour, carried</i>	
Vice Commodore	Dave Elwood
<i>Nominated by Norma Turner, Second by Rick Howard, all in favour, carried</i>	
Treasurer	Yvonne Bradshaw
<i>Nominated by Norma Turner, Seconded by Allan Fisher, all in favour, carried</i>	
Secretary	Laura Larsen
<i>Nominated by Norma Turner, Seconded by Kathy Martin, all in favour, carried</i>	
Harbour Master	Rick Howard
<i>Nominated by Norma Turner, Seconded by Rod Reikie, all in favour, carried</i>	
Director of Asset Management/Director at Larger	Dave MacCabe
<i>Nominated by Norma Turner, Seconded by Allan Fisher, all in favour, carried</i>	

Appointment of 2011/2012 Sub-Committees

Tabled for later

Commodore's Address and Passing of the Burgee

Commodore's Address: See Commodore's report above

Passing of the burgee.

Speech by Norma Turner as the new commodore: thanks to Bill for the two years of service. Very proud to be Commodore of the club. Started in 1985, the club has grown to be the premier keel boat racing venue in Alberta and is the envy of many. Club has produced a lot of sailors who can and have sailed around the world. Changes have been made to race management and finances. Where do you we go from here? It's up to the club. It's important to hear from the club on future direction of the club. Skills have been built up and the next year could be the most ambitious yet. Priority is sustainability financially and in memberships. Bringing more women into sailing perhaps through the CYA Women's National competition through CYA.

Two (2) items of new business were discussed:

a)

Norma Turner provided an update on the CYA Women's National's competition and SLSC's decision about hosting it.

There is still no decision from CYA on what is happening with the hosting. There are more roles that need filled on the initial committee for getting hosting happening. Budget needs to be set, funding and resources need to be put together.

Question to members: as a club do we want to committee to it?

Questions:

- is there financial commitment from the club? Budget hasn't been set but club would have to contribute committee boats. Application for it requires \$400.

- what is the purpose of the Women's Nationals? It's a CYA sanctioned event for the purpose of building the skills of women sailors. It's a big deal and would put SLSC on the map. International sailors are interested in participating. It's open to international sailors but the cup must be taken home by a Canadian boat.

- how many boats? It would be no problem to get 15 teams competing at the event. SLSC would probably cap it at 20 boats.



The big issue is making sure that the committee will have the volunteer support when they need it in the prep-months.

- will it hinder other events? Yes, EOSH is the next weekend and the organizing committee for it will not be involved in organizing the Women's Nationals.

- is there a budget? Kelowna sent their budget for an example and they are willing to support SLSC in its bid for the hosting.

- is 2013 an option? No, because the race alternates east and west

Need to focus on providing good quality racing which doesn't have to be big budget. The major cost comes from big prizes, meals, etc. Women who are interested say they are only interested in getting to sail.

Has the submission to CYA gone in? No, the only thing that has gone in is a letter of intent to apply. CYA wants a commitment. Before committing SLSC needs to be sure it won't have to back out.

Action: Asking that people put their names forward if they're interested in helping out. Club was asked to stand if they were interested. The majority stood.

BIRT: SLSC confirms its support for the club to move forward with getting the CYA Women's Nationals for 2012

Moved by Brent Chalmers; Seconded by Steven Johnson, all in favour; carried.

b.) Norma Turner discussed changes to club fees

i)

A breakdown of the membership fee

The operating expenses for the club were broken down.

Allan Fisher reported that: in 2010 the expenses for equipment alone, not including lost/damaged equipment, was \$5870. Membership fees didn't cover it and had to make up \$4000. Membership fees were increased to \$100. There is a serious

BIRT: race fees be increased to \$300 in the 2012 sailing season

Moved by Allan Fisher; Second by Rick Howard; for 4, against 13, motion failed

Discussion: is there a way for the cost to be spread among people other than the boat owners?

Might be difficult to collect from non-owners. Cut a flat fee per boat based on expected crew?

Problems calculating it but it would take burden of collection off the club and put it on owners.

Question: Who likes increase in race fee? 3 Who likes increase in membership fee? 8 Who likes a blend? 6

System for collecting membership needs to be stream-lined. Allan Fisher has been looking into getting SLSC on paypal so memberships can all be done online. Paypal will also be helpful for regattas and Jr. Sailing program.

An incentive for paying on or before Dec 1, maybe 50/month like with slip fees?

BIRT: membership fees be increased to \$150 in the 2012 sailing season

Moved by Bill Young; Seconded by Allan Fisher; all in favour, carried

Discussion: can corporate be sponsors? Doing that takes away from the youth programs which isn't fair

Doing casinos? Again it takes away from the youth group that could take, ASA does run casinos and they do allow related clubs to participate in that. It has been discussed by the exec.

ii)

Discussion of why slip and race fees will be increased for 2012

See above

Motion to adjourn Allan Fisher, second by Dave MacCabe.

The meeting was adjourned at 7:05 p.m. The spring general meeting of the membership is scheduled for Saturday, May 5, 2011 at 4:00 p.m., in a location that is to be determined later. The next meeting of the executive committee is to be determined.



Minutes recorded and submitted by Laura Larsen, acting Secretary, to be approved at the next general meeting of the membership.

UNAPPROVED



END OF SUMMER HUMMER 2011



SYLVAN LAKE SAILING CLUB

P.O. Box 9008 Sylvan Lake Alberta, T4S-1S6

2011 – Event Recap

Objectives: improve regatta atmosphere by keeping all activities at the marina and increase event profitability.

1. Make full use of facility, maintain regatta atmosphere. (Limit the need for travel to another venue, improve/maintain post race socializing, increased sponsor exposure. "Appleton Estate Rum")
2. Reduce outside expenses. (Eliminate additional room rental fees and associated costs.)
3. Increase income opportunities. (Generate bar revenues, increased opportunities for promotional sales.)
4. Reduce offsite organizing. (eliminate addition set-up and clean-up activities)

Summary:

- Participation was down this year from last, with 25 registered boats compared to 30 boats last year.
- Out of town participation consisted of 4 boats, this was down 1 from last year.
- Club representation, SLSC, Glenmore Sailing Club (Calgary), North Flathead Yacht Club (Montana), Royal Vancouver Yacht Club, Royal Victoria Yacht Club, Sidney North Saanich Yacht Club (Sidney BC)
- All in all the organizing committee feels each objective was met and the event was successful, both on and off the water.
- See Club Financials for event Income Statement.

Chris Watson
EOSH Regatta Chair