



EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 6, 2011  
**MINUTES**

**PRESENT:** Bill Young, Norma Turner, Dave MacCabe, Allan Fisher, Laura Larsen

**SKYPE:** Connection failed

At the regular meeting of the Sylvan Lake Sailing Club executive committee, held in the dining room of Allan Fisher's residence, 4 Penley Close Sylvan Lake, AB, on Monday evening, September 6, 2011, there were not enough members present to form a quorum so the meeting was discussion only.

No minutes from the August 8th meeting exist. From notes topics of discussion in those minutes were:

- a. repair of the outboard motor requiring a \$400 part
- b. follow up from June 13 meeting
- c. discussion with Town of Sylvan Lake re: boat parade during Canada Day celebrations
- d. decision to have more safety procedures for race course set up and safety equipment requirements for boats
- e. return of keys
- f. Status of SLSC with CYA and ASA
  1. Needs to be a decision if membership will continue, if so dues need to be paid
  2. SLSC members would like cards showing their membership in CYA and ASA for use at other clubs.

Executive committee reports were presented as follows:

- a. Treasurer- Lane Romaro sent income statement to Norma Turner who reported as follows: statement is very incomplete but cash balance in chequing is \$3848.92, savings are unchanged at \$1293.00, money from Jr. Sailing program and four memberships are not included. It's unclear if \$2000 paid to Jr. Sailing instructors was for the full period of July and August or just for July. Jr. Sailing program cleared \$1940.00 Cash balance is fair pre-EOSH and EOSH usually clears at lease. EOSH bank account has Norma and Bill as signing authority. Adding Laura and Yvonne to it is a possibility.
- b. Commodore – Bill Young reported as follows: has been in touch with Pete McDougal, ASA, has committed to ten memberships based on members who might want them for travel. Pete indicates ASA would like mandatory membership for all club members. Unsure of how much the ASA fee would be but likely this would be a significant sum of money for SLSC, fee increase may be needed to cover it. There may be discounts for membership. Will wait to see what happens. Sunday race went alright, 10AM start worked well. Perhaps next year a Sunday Jazz race in the AM to coincide with Jazz at the Lake. Recap of safety decision from last meeting: everyone carry VHF radio, 20 knot rule for safe sailing, setting course to avoid lee shores, making it mandatory that everyone have adequate safety equipment and inspections could happen – might lose points if equipment isn't on boat – will be in sailing instructions for Wednesday night racing. Thanks to Laura, Al, Rick, Dave (see Knotty News). Rick will be back as Harbour Master and Yvonne will take over from Lane as Treasurer. Action: find out if lease and other physical documents have a set storage space
- c. Vice Commodore – Norma Turner reported as follows: position for Secretary, Harbour Master, and Treasurer for current and next year have been filled. Actively recruiting for filling of other positions for next year.
- d. Secretary – Laura Larsen reported as follows: MailChimp may or may not be working, will see if all the executive gets the next notice of meeting.



- e. Director of Asset Management – Dave MacCabe reported as follows: committee boat is using antifreeze possible a problem with a head gasket, roughly \$3000 has already been put into maintaining it last year, does the club want to put another \$2000 or more into it? If there's an engine problem with that type of boat there is a big problem because it's not an outboard and probably can't be convert to an outboard. Hopefully a better assessment can be made before the AGM.

Questions:

- With whaler working as well as it is, how much will the committee boat be used? Committee boat doesn't go very much because the whaler does most of the work. Now the whaler sets marks most of the time and members could also be asked to help set marks
- Is there a safety issue with the whaler? Probably with a reasonable size outboard it would be adequate; used to have a 26 horse motor on it but committee boat gives people a place to run the race from and lets SLSC be self-recuing club not relying on 911 if there is a problem.
- How do we pay for it? Levy? Fund-raiser?
- Do we fall into non-profit organization? Yes, but to make casino application takes 18 months or more
- ASA might have a fund raiser but it's usually given to dinghy sailing clubs
- Could Alberta Armature Sport help? Ask Marg Phelan to help

Action: investigate options and costs for committee boat, whaler, something else

Options:

- Fix what we have
- Modify what we have
- Get new craft

- f. Junior Program Director – Brian Anderson unable to report skype connection failed. It was noted that the program did well but the second series didn't have enough participation for two classes although that was worked around successfully.
- g. Harbour Master – deferred, position was transferred from David Bateman to Rick Howard
- h. Fleet Captain – Brent Chalmers was absent

Three (3) items of business from the previous minutes were discussed:

1. Prepare competitors list for Race Committee and Webmaster Complete
2. Transition Planning for 2012  
Mainly done in previous meetings. Discussion of changes to fee, require both slip and membership fees to be paid by January 1st so there is more financial certainty. Possibility of a discount for early payment or a penalty for late payment. Advertising for new members and boats can happen, five more boats can easily be accommodated. Fee changes must be discussed at AGM and members need to be warned of possible changes before AGM.
3. EOSH  
Al reported on who registered. Forecast indicates low winds with high temperatures. Committee boat has been acquired and zodiac is in the water. SLSC is in charge of bar for both nights so the bottom line should be better. Jeff Prior is a licensed bar tender who will run it. Appleton Estates donated rum, enough for four mini bottles for each boat kit and two cases, plus flags and gear. Norma will pick up rum. Al will pick up key to club house.

One (1) item of new business was discussed:

1. Status of 2012 CYA Women's National Keelboat Championships  
Norma reported it has been put forth to CYA that SLSC host Women's Keel boat championships Labour Day weekend 2012. All Martins are willing to put boats into fleet, organizing committee has been struck (Norma and Tracy are co-chairs). Kelowna



committee is very keen to have SLSC host. Victoria is also interested in coming/helping. Wrote CYA last week but woman handling it was sailing in international keel boat championships so no reply, phoned, Sarah who asked about infrastructure, airport placement, and places to stay. By the end of the week there should have a good idea of if SLSC is a good candidate. It will be big challenge to host, volunteers needed. Sylvan Lake is a good location for it and it is good for growth and profile of the club, good for women's sailing. It is critical to have good equipment and boats – would need committee boat that was good.

Questions:

How will promotions be handled?

- Point out what it does for SLSC and the town. Is this part of communications strategy? Yes
- Everyone on committee will need to do it but co-chairs should spearhead it
- Important for women to be promoting it since it's for women's sailing

Would CYA provide funding?

- It was in Kelowna budget but can't be sure of it this time

Action: get ASA and CYA status secure and correct especially for Martin fleet. This will increase chances of SLSC hosting.

Sub-Committee reports were presented as follows:

- a. Communications – Allan Fisher reported as follows: Knotty News newsletter was sent to members
- b. Donor Relations – No report.
- c. EOSH Regatta – See above
- d. Merchandise – Tracey Andersen was not present to report.
- e. Membership – Gail Surkan was not present to report. It was noted she'd sent a list of current members but it lacked contact information.
- f. Sailing Operations – Brent Chalmers was not present to report.
- g. Social – No report

The meeting was adjourned at 8:38 p.m. The next meeting of the AGM scheduled for October 15, 2011 at 4:00 p.m., in the Sylvan Lake Legion, Sylvan Lake, AB.

Minutes recorded and submitted by Laura Larsen, acting Secretary, to be approved at the next meeting of the executive committee.