



EXECUTIVE COMMITTEE MEETING  
SEPTEMBER 22, 2010  
**MINUTES**

**PRESENT:** Rod Reikie, Chris Watson, Rick Howard, Temple Murray, Jeff Prior, Peter Allen

**REGRETS:** Dennis Ethier, Bill Young, Lane Romano

At the regular meeting of the Sylvan Lake Sailing Club executive committee, held in the boardroom of Howard & Company, on Wednesday evening, September 22, 2010, Rod Reikie, in the chair, called the meeting to order at 7:00 p.m. The secretary, Temple Murray, provided the minutes of the previous executive committee meeting held August 23, 2010.

**MOTION** to approve previous minutes as presented:

*Moved by Temple Murray; Second by Rick Howard; All in Favour; Carried*

The Treasurer, Lane Romano, was not present to report on the club's current financial situation.

Executive committee reports were presented as follows:

- a. Commodore – nothing to report
- b. Vice Commodore – not present to report
- c. Harbour Master – Rick Howard reported as follows: everything is complete, looking forward to passing the torch, expect a copy of the marina lease from MBHA soon, to be presented at the club AGM.
- d. Director-At-Large – Chris Watson reported as follows: Chris would like to propose a change to the sub-committee structure to create an executive position responsible for Asset Management. Discussion ensued regarding the current director-at-large position; suggestions included revising the current director-at-large position to be a Director of Asset Management, then adding 2 new executive positions, including a Junior Program Director and the Fleet Captain. The executive supported a revision to the by-laws to include 2 new officers and revise the director-at-large position for presentation to the membership for approval at the AGM.
- e. Past Commodore – not present to report

Five (5) items of new business were discussed:

1. Nominations for 2010/2011 Board & Committees – the executive supports a revision to the by-laws to name the Vice Commodore as a president-elect position, to accomplish a succession plan for the leadership of the club. It was also decided to split the current Membership & Communications sub-committee into 2 separate sub-committees (1. Membership; 2. Communications), to split the current Promotions sub-committee into 2 separate sub-committees (1. Donor Relations; 2. Merchandising), to eliminate the Future of the Club sub-committee as a standing committee, and to eliminate the Junior Learn to Sail sub-committee Chair position, as the Junior Program Director will now fill this role.
  - a. Executive:
    - i. ~~Commodore~~, Vice Commodore, Secretary, Director of Asset Management, Junior Program Director, Harbour Master, Fleet Captain
  - b. Committees:
    - i. ~~Fleet Captain~~, Sailing Operations (Race Management, Scoring, Equipment Management, RC Boat Maintenance, PHRF Administration), Membership, Communications, ~~Promotions~~, Donor Relations, Merchandising, Social (Socials, Barmaster), ~~Future of the Club, Junior Learn to Sail~~
- ✓ **ACTION ITEM:** **Temple** will distribute a call to the membership for interest in executive and committee positions and pass along to the nomination committee.
2. Race Committee Boat & Whaler

**Tasks to be completed:**

  - R/C boats haul-out and prep for winter storage
  - Check and inventory all equipment, radios, GPS, Anemometers, Voice Recorder, Horns, Flags, and Marks etc. all need to be dried, checked and folded prior to storage
  - Winterizing engines
  - Registration of trailer and boats
  - Arrange storage



- ✓ **ACTION ITEM:** **Rick** and **Chris** will organize a work bee for this Saturday at 10:00 AM, **Temple** will put a call out to the membership for assistance. An inventory of assets will be conducted at the same time. **Rick** will take responsibility for the Whaler and store it for the winter.
- 3. Fleet Championship & Boat of the Year – clarification that these are two separate awards. As the criteria for calculation of the fleet championship has not been established and approved, the executive decided to shelve the fleet championship award for the 2010 season, a task group will be established to determine the criteria for calculation of the fleet championship in preparation for the 2011 season, Peter Allen was appointed as the task group leader. The boat of the year award will be awarded, using criteria consistent with the original intent of the award when it was created 2 years ago, and voted on by the membership (1 vote per boat) prior to the AGM.
- ✓ **ACTION ITEM:** **Temple** will put a call out to the membership soliciting votes for boat of the year in each division. The **membership committee** will compile the votes and present the results at the AGM.
- 4. Trophy's & Awards – the question was raised as to what sub-committee is responsible for the management of the trophy's and awards. It is rumoured that Nick Partridge is taking on the responsibility this year...?
- ✓ **ACTION ITEM:** **Rod** will connect with Nick to determine what his intentions are and indicate the various tasks that need to be addressed.
- 5. Remaining Bar Stock – suggestion that we raffle off the remaining bar stock at the AGM - \$10 per arms length, adding other items left over from gift-in-kind sponsors to make up prize packages. The proceeds will be earmarked for the junior sail program.
- 6. Venue for the AGM – need to determine the sub-committee responsible for booking of venues.
- ✓ **ACTION ITEM:** **Chris** will contact the Royal Canadian Legion in Sylvan Lake to see if it is available.

Sub-Committee reports were presented as follows:

- a. EOSH Regatta – Chris Watson reported as follows: presented the financials of the regatta, the regatta committee opened a separate bank account under the club account. Discussion ensued regarding the apparent success of the regatta and learning experiences for next year.
- b. Fleet Captain, Sailing Operations – not present to report
- c. Membership & Communications – not present to report (the committee is reminded to explore a new membership structure for presentation to the executive.)
  - d. Promotions – Jeff Prior reported as follows: merchandising committee is managing wonderfully, also managing financial transactions out of a separate bank account under the club account. Jeff encouraged the executive to define a clearer direction regarding donor relations. He supported the two functions being separated out into 2 sub-committees: Merchandising and Donor Relations.
- e. Social – not present to report
- f. Future of the Club – not present to report

The meeting was adjourned at 9:50 p.m. The next meeting of the executive committee is scheduled for Monday, October 11, 2010 at 7:00 p.m., in the Boardroom, Howard & Company, 2<sup>nd</sup> Floor, 5114 58 Street, Red Deer, AB.

Minutes recorded and submitted by Temple Murray, Secretary, to be approved at the next meeting of the executive committee.