



EXECUTIVE COMMITTEE MEETING  
MAY 17, 2010  
MINUTES

**PRESENT:** Rod Reikie, Bill Young, Chris Watson, Rick Howard, Temple Murray, Don Ulsifer, Nick Partridge, Jeff Prior, Bernie Papp

**REGRETS:** Dennis Ethier, Lane Romano

At the regular meeting of the Sylvan Lake Sailing Club executive committee, held at the residence of Rod Reikie, on Monday evening, April 12, 2010, Rod Reikie, in the chair, called the meeting to order at 7:00 p.m. The secretary, Temple Murray, provided the minutes of the previous executive committee meeting held April 12, 2010.

**MOTION** to approve previous minutes as presented:

*Moved by Bill Young; Second by Rick Howard; All in Favour; Carried*

Temple Murray, in the absence of the Treasurer, Lane Romano, reported on the club's current financial situation.

**MOTION** to accept Treasurer's report as presented:

*Moved by Temple Murray; Second by Bill Young; All in Favour; Carried*

✓ **ACTION ITEM:** Treasurer will send notice to Executive Committee and Sub-Committee Chairs to submit financial statements of respective activities and transactions, as the season progresses and at the end of the season.

Executive committee reports were presented as follows:

- a. Commodore – Rod Reikie reported as follows: Letter from the 2009 Race Committee, discussion ensued. Don Ulsifer has spoken to Matt and Kathy Toonders regarding their ongoing involvement for the 2010 season, subsequent to their attendance at the Competitor's meeting. There was recognition that the executive was under the understanding that the entire group would not be returning.
- ✓ **ACTION ITEM:** The Commodore, on behalf of the executive will send a communication to Matt and Kathy Toonders apologizing for the apparent misconception/miscommunication. Rod will draft the communication and distribute it to some members of the executive for review, prior to sending it.
- b. Vice Commodore – nothing to report
- c. Harbour Master – Rick Howard reported as follows: 10 keys remaining to be distributed, waiting for notification from MBHA regarding allocation of extra slips, Rick and John Lee will attend the MBHA AGM on behalf of the club this coming weekend, where we should receive information about remaining slips. Discussion ensued regarding the letter received from Rick Rathier regarding the allocation of a slip and the loss of his category 1 slip. Rick will connect with Rick Rathier and address his concerns, communicating that the board supported the decision.
- d. Director-At-Large – Chris Watson reported as follows: Committee Boat was brought out of storage yesterday, Peter Allen assisted, repaired canvas was put back on, boat is at Al Fisher's right now with the battery charger attached. The boat will go in tomorrow night. The Whaler is not ready to be launched yet, Al is still refinishing the woodwork.
- e. Past Commodore – no report

Four (4) items of new business was discussed:

1. Response to Letter from 2009 Race Committee Rod Reikie  
It was determined that no response is necessary.
  2. Sponsorship Structure and Recognition Chris Watson  
Chris raised the matter of sponsor structure and recognition, suggested the executive make a determination as to what the structure will be. Jeff Prior presented the historical approach and asked for direction going forward.
- ✓ **ACTION ITEM:** Jeff Prior will develop a sponsorship structure and recognition proposal for presentation to the executive for approval by email vote.



### 3. Inventory of Club Assets

Chris Watson

Chris suggested the club implement an asset inventory process, to be conducted at the beginning and end of each season, to track assets like ground tackle, equipment, boats, computer equipment.

✓ **ACTION ITEM:** the following executive committee members and sub-committees will conduct an immediate inventory of respective assets and submit to the Treasurer:

- Sailing Operations, Promotions, Trophies, Social, Barmaster, Secretary, Treasurer, etc.

### 4. Enquiries to [info@sylvansailing.ca](mailto:info@sylvansailing.ca)

Temple Murray

Temple asked for direction regarding enquiries arriving at the [info@sylvansailing.ca](mailto:info@sylvansailing.ca) email address, what types of request should go where? Q: Junior Learn to Sail program? A: Rick Howard Q: Adult Learn to Sail and Involvement with community events? A: Vice Commodore.

Sub-Committee reports were presented as follows:

- a. Fleet Captain, Sailing Operations – Don Ulsifer reported as follows: on the water race committee has been meeting regularly last couple weeks, well prepared, looking forward to first Wednesday night race.
- b. Membership & Communications – Discussion ensued regarding the committee's suggestion to implement an alternate membership dues structure.
- ✓ **ACTION ITEM:** Membership committee will prepare a membership dues structure proposal for recommendation to the executive. (Individual, Associate, Family, Junior, Early Bird Bonus)
- c. Promotions – Jeff Prior reported as follows: Merchandise task group has requested a trust account or separate bank account to track the transactions of the task group.
- ✓ **ACTION ITEM:** Jeff Prior will meet with Lane Romano, Treasurer, to discuss potential solutions for a trust account or separate bank account to track the transactions of the merchandise task group. Temple Murray will join the discussion regarding a similar solution for the EOSH committee.
- d. Social – Discussion ensued regarding the potential liability of holding club sanctioned socials in members' homes. Chris Watson suggested an agent from Sylvan Agencies Ltd. be invited to the next executive committee meeting and that the meeting be held in Sylvan Lake to accommodate his attendance.
- ✓ **ACTION ITEM:** Chris will contact Sylvan Agencies Ltd. and invite an agent to the executive meeting to advise the executive regarding our insurance coverage. At the executives' request, Chris will also prepare signage to be posted at the social events encouraging responsible behaviour with regards to the consumption of alcohol.
- e. Future of the Club – Rick Howard reported on behalf of Steven Johnson, a meeting and open house will be held on May 27<sup>th</sup>, Rick and Steven will attend. Committee requested the notice of the meeting be communicated to the membership.
- ✓ **ACTION ITEM:** Temple Murray will distribute a notice to the membership regarding the marina expansion feasibility study meeting and open house, as per details provided by Steven Johnson.
- f. EOSH Regatta – nothing to report

The meeting was adjourned at 9:00 p.m. The next meeting of the executive committee is scheduled for June 14, 2010 at 7:00 p.m., at the Sylvan Lake Legion.

Minutes recorded and submitted by Temple Murray, Secretary, to be approved at the next meeting of the executive committee.